

**Capital Area Human Services District Board Meeting**  
**Thursday, February 27, 2014**

**Directors Present:** Vickie King, Chair, Kay Andrews, Kristen Saucier, Christy Burnett, Dana Carpenter, Ph.D, Gary Spillman, Denise Dugas, Amy Betts, Rev. Louis Askins, and Gail Hurst

**Directors Absent:** Kathy D’Albor, Vice Chair, Stephanie Manson, Jermaine Watson, Sandi Record, Becky Katz, and Barbara Wilson

**CAHSD Executive Staff Member(s) Present:** Jan Kasofsky, Ph.D., Executive Director, Carol Nacoste, Deputy Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the February 27, 2014 Consent Agenda and Approval of the Minutes for January 13, 2014.	Vickie King	<p>Vickie King called the meeting to order at approximately 12:15pm.</p> <p>Christy Burnett made a motion to approve the January 13, 2014 minutes as written and the consent February 27, 2014 Agenda. The motion was seconded by Amy Betts.</p>	There were no objections and the motions passed.
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• <b>Recovery Community Panel:</b> Participation was low due to office closures earlier in the week caused by the weather days. Ten key people in the Recovery Community were on the panel. They understood what was being asked of them. The goal is to bring together the Recovery Community as peers to activate individuals to start their lifelong road of recovery and to celebrate those who are in recovery.</li> <li>• <b>Public Forum:</b> Several of the CAHS Board members attended the Annual Public Forum prior to the CAHS Board meeting.</li> <li>• <b>WAFB Reports:</b> Links to the WAFB reports were sent to the CAHS Board members. The reports relate to what is going on with the mentally ill and in the jail.               <ul style="list-style-type: none"> <li>• A decision has been made to change focus from the MH Court and to address the fact that a stabilization unit is needed. Dr. Kasofsky has been working closely with the jail and as a result CAHS will have a half-time LMSW position located in the jail for discharge planning.</li> <li>• The Stabilization Unit is critical. Every month about 200 seriously mentally ill people are incarcerated.</li> <li>• The Advocate contacted Dr. Kasofsky – they are doing a story on the recent death in the jail and are interested in the CAHS CIT training. CAHS provided them with CIT training material. The 9<sup>th</sup> CIT training institute is scheduled for the first week of April.</li> </ul> </li> <li>• <b>WBRZ</b> has been in contact again and will most likely attend the April meeting. They have expressed interest in Dr. Kasofsky’s evaluation.</li> </ul>	

Board Membership & Membership Update	Dr. Kasofsky Karen Bray	<ul style="list-style-type: none"> <li>• A letter requesting that J. Watson's CAHS Board membership be rescinded has been sent to the Governor's Office. Madison Hentze has been contacted for status updates but has not responded. A response will probably be forthcoming once the legislature is in session.</li> <li>• V. King was contacted by Boards &amp; Commissions and confirmed that she wanted to be reappointed to the Board. Official notification has not been received at this time.</li> </ul>	
St. Francisville MH Satellite	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• A day has been added to the St. Francisville satellite. Dr. Morrison is continuing to push to have CAHS expand hours. She is the gatekeeper of mental health services in that parish. CAHS will be in St. Francisville on the 3<sup>rd</sup> and 17<sup>th</sup> of next month and will be accepting walk-ins.</li> </ul>	
MH Discharge Planning Contract in EBR Jail	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• A contract has been offered to CAHS for a 20 hour/week social work position in the EBR Jail.</li> <li>• CAHS has applied for a small grant through Magellan that would put a peer support specialist in the jail for one day per week.</li> </ul>	
Assessment/Stabilization Center Planning	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky referred to the handout in the packet. She held a meeting this week with 2 lieutenants from the Sheriff's Office, the Police Chief, Hillar Moore, his top attorney, and the EBR Coroner. At the end of this meeting, they knew the importance of the closure of the MHERE and agreed a stabilization unit is needed.</li> <li>• The next step is to meet with William Daniel, with EBR Parish. The Police Chief is to provide Dr. Kasofsky with a department overtime report of the dollars being paid out for officers to manage individuals in a mental health crisis.</li> <li>• The Sheriff's Office representatives stated that they are spending money to house parish prisoners out of parish because they run out of space. No one wants to take someone who is mentally ill and not under control so those people are staying there. There is also the cost of medication, the psychiatrist, and medical services.</li> <li>• The consensus was that EBR Parish needs to look at better ways of handling people, for example, a Crisis Receiving Center for those that are picked up by the Sheriff's Deputies and the Police. They should be stabilized before being sent to a facility that doesn't have resources to stabilize them. A decision would be made by officers when the person is not being charged or on an emergency certificate as to whether or not the person would go on to jail or if charges would not be pressed and they could be let go.</li> <li>• Council members and legislators need to be educated regarding the crisis in mental health and mental healthcare in the jails.</li> </ul>	
Strategic/Operational Plan Outline 2014-2016	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky provided an overview of the draft outline of the next three-</li> </ul>	

		<p>year CAHS Strategic/Operational Plan. It is divided into three goal areas and has a new Ends Statement.</p> <ul style="list-style-type: none"> <li>• Dr. Kasofsky reported that she held a total of 12 meetings with staff across CAHS to provide all staff an opportunity to give input to the Plan. She has created a Power Point presentation to use when meeting with CAHS staff to be clear on CAHS's yearly goals.</li> <li>• Specific dates and more detail will be added to the plan.</li> </ul>	
Report from Chairman			
<b>Board Policy Review by Direct Inspection/board Business</b>			
Governance Policy Review by Direct inspection/Board Business	Vickie King	<ul style="list-style-type: none"> <li>• None</li> </ul>	
Board Training Discussion	Vickie King Dr. Kasofsky	<ul style="list-style-type: none"> <li>• The annual American Public Health Association is meeting in New Orleans this year. Once the agenda is available, it will be sent to the Board members. Dr. Kasofsky would like to welcome the Board members to attend. CAHS has submitted 8 abstracts and will be well represented. The meeting dates are November 15-19. There was discussion regarding meeting topics.</li> </ul>	
Individual Director's Request for Re-nomination for Additional Term	Vickie King	<ul style="list-style-type: none"> <li>• The only Board members in the renewal process are Vickie King and Barbara Wilson.</li> <li>• This topic will be moved from the standing agenda and reports provided as needed. The upcoming renewal of Board membership will be reported 3 months in advance.</li> <li>• CAHS will pursue the vacant position in Pointe Coupee.</li> </ul>	
Policy Review Process			
Next Assignment	Vickie King	<ul style="list-style-type: none"> <li>• Global Executive Constraint – Becky Katz - Pended</li> </ul>	
Community Participation	Vickie King	<ul style="list-style-type: none"> <li>• <b>#1: Steve Kaufman, Chair of the Regional Advisory Committee.</b> This committee oversees the expenditure of Federal Block Grant dollars. He invited the Board members to attend their meetings. The next meeting is March 10<sup>th</sup> at CAHS in Room 200 from 10:00am – 12:00pm.</li> <li>• <b>#2: Marilyn Mangum, Executive Director of LA Association of Substance Abuse Counselors and Trainers (LA-SAT).</b> She stated that they have been encouraged by the Governor's Commission for Addictive Disorders and LA-SAT to have people in attendance at these meetings across the State to reach out, letting people know who they are, to find how they can help and provide support. Their primary mission is about addiction professionals and addiction treatment organizations.</li> </ul>	
Next Meeting	Vickie King	The next meeting will be on April 7, 2014 at CAHS @ 3:00pm @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 205. There will be a closed meeting at 2:30pm for the members of the Evaluation Committee.	